



## BEDFORDSHIRE FIRE AND RESCUE AUTHORITY

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Members of Corporate Services Policy and Challenge Group.

Bedford Borough Councillors: M Headley

Central Bedfordshire Councillors: F Chapman, P Downing, P Duckett and D McVicar

Luton Borough Councillors: R Saleem

A meeting of **Corporate Services Policy and Challenge Group** will be held at **Conference Room, Fire and Rescue Service Headquarters, Kempston, Bedford MK42 7NR** on **Tuesday, 27 November 2018** starting at **10.00 am**.

Nicky Upton  
Democratic and Regulatory and Services Supervisor

### A G E N D A

Item	Subject	Lead	Purpose of Discussion
1.	Apologies		
2.	Declarations of Disclosable Pecuniary and Other Interests	Chair	Members are requested to disclose the existence and nature of any disclosable pecuniary interest and any other interests as required by the Fire Authority's Code of Conduct (see note below).

<b>Item</b>	<b>Subject</b>	<b>Lead</b>	<b>Purpose of Discussion</b>
3.	Communications	Chair	Including minutes of recent ICT Board meetings (Pages 5 - 12)
4.	Minutes	Chair	To confirm the minutes of the meeting held on 13 September 2018 (Pages 13 - 22)
5.	Corporate Services Performance Monitoring Report - Q2	ACO	To consider a report (Pages 23 - 28)
6.	Corporate Services Programmes to date - Q2	ACO	To consider a report (Pages 29 - 40)
7.	Audit and Governance Action Plan Monitoring Report	ACO	To consider a report (Pages 41 - 48)
8.	Revenue Budget and Capital Programme Monitoring 2018/19	HFT	To consider a report (Pages 49 - 56)
9.	Treasury Management Mid Year Report to 30 September 2018	HFT	To consider a report (Pages 57 - 70)
10.	Update on Annual Review of the Operation of the ICT Shared Service Agreement	HICT	To consider a report (Pages 71 - 96)
11.	Corporate Risk Register	HSDA	To consider a report (Pages 97 - 102)
12.	Review of Work Programme 2018/19	Chair	To consider a report (Pages 103 - 108)

Next Meeting

10.00 am on 27 February 2019 at Conference Room, Fire and Rescue  
Service Headquarters, Kempston, Bedford MK42 7NR

**Item**

**Subject**

**Lead**

**Purpose of Discussion**

### **DECLARATIONS OF INTEREST**

From 1 July 2012 new regulations were introduced on Disclosable Pecuniary Interests (DPIs). The interests are set out in the Schedule to the Code of Conduct adopted by the Fire Authority on 28 June 2012. Members are statutorily required to notify the Monitoring Officer (MO) of any such interest which they, or a spouse or civil partner or a person they live with as such, have where they know of the interest.

A Member must make a verbal declaration of the existence and nature of any Disclosable Pecuniary Interest and any other interest as defined in paragraph 7 of the Fire Authority's Code of Conduct at any meeting of the Fire Authority, a Committee (or Sub-Committee) at which the Member is present and, in the case of a DPI, withdraw from participating in the meeting where an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.